



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING NOTICE:</b>	<b>Delaware Board of Funeral Services</b>
<b>DATE AND TIME:</b>	<b>Tuesday, July 31, 2012 at 10:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building

**AGENDA**  
(Amended items are indicated by an asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 May 29, 2012
- 3.0 Unfinished Business
  - 3.1 Funeral Establishment Inspections – Submit Bill Next Legislative Session
  - 3.2 Clarification of Continuing Education Approvals from Delmarva Funeral Service Association – Ms. Howard
  - 3.3 Correspondence from Watson Funeral Home Regarding New Maryland Funeral Law
- 4.0 New Business
  - 4.1 Ratification of Licensure
    - 4.1.1 LaTanya Raynette Davis, Funeral Intern
  - 4.2 Review of Resident Intern Reports - None
  - 4.3 Review of Applications for Licensure - None
  - 4.4 Review of Applications for Continuing Education Approval
    - 4.4.1 Funeral Finder, *Improving Your Online Presence*, Dates and Locations TBD, Requesting 1.0 CEU
    - 4.4.2 All Star Training, Inc., *Various Topics for Funeral Directors/Embalmers*, Online Course, Requesting 5.0 CEUs \*
    - 4.4.3 All Star Training, Inc., *Renewal Funeral Directors/Emblamers*, Online Course, Requesting 5.0 CEUs \*
  - 4.5 Executive Order Number 36 – Ms. Davis-Oliva
  - 4.6 Request from Delaware State Funeral Directors Association for Board Member or DAG to Attend 9/20/12 DSFDA Meeting at Dover Downs to Discuss New Advertising Regulations
  - 4.7 Discussion of 2010-2012 Continuing Education Audit – Percentage of Licensees to Audit \*

- 5.0 Complaint Updates and Consent Agreements
  - 5.1 Complaint Updates
    - 5.1.1 Complaint 27-05-10 (Wright) Pending Hearing by DPR Hearing Officer
    - 5.1.2 Complaint 27-05-12 New Complaint Assigned to Mr. Chandler
  - 5.2 Consent Agreements
    - 5.2.1 Complaint 27-05-11 Keith Downey – Lift Probation?
    - 5.2.2 Complaint 27-06-11 John Holloway – Lift Probation?
    - 5.2.3 Complaint 27-01-11 Thomas Trader – Consider Consent Agreement
- 6.0 Other Business before the Board (for discussion only)
- 7.0 Public Comment
- 8.0 Next Meeting – Tuesday, September 25, 2012 at 10:00 a.m.
- 9.0 Adjournment

**Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:**

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**A final amended agenda will be published to reflect any items received after the original agenda is posted.**

**Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.**

**Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.**

**BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**